

# ROYAL NEWFOUNDLAND YACHT CLUB



## MEMBER'S HANDBOOK

2011/2 REV 1

## MISSION STATEMENT

*The Royal Newfoundland Yacht Club is committed to providing a full service boating and social experience to its members, respecting the club's rich history and traditions.*

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## SECTION 1

### INTRODUCTION

The Royal Newfoundland Yacht Club (RNYC) is located at Long Pond on the shores of Conception Bay, Newfoundland. Long Pond is a salt-water pond protected from the Atlantic Ocean by a barachois, which forms a natural breakwater creating a sheltered club marina.

The well maintained Club House offers complete kitchen and bar facilities for parties of up to 150 people. The dining room has an excellent view of Conception Bay, and the informal lounge area is a great place for socializing in the summer and fall. The Charles R. Bell Room, which is a meeting/lounge room with presentation boards and a board table for conferences and meetings or a lounge area with arm chairs and sofas for entertaining small parties, is located conveniently away from the dining room and the lounge. The downstairs area of the club is oriented to the needs of the boater with additional washroom, shower and laundry facilities available.

For boaters, social members and their families, shore based facilities consist of a large heated pool and a patio located adjacent to the Clubhouse. A lifeguard is on duty during the summer months. The pool area includes a playground equipped with swings, a slide, and a sandbox for the younger children, as well as a barbecue for informal summer dining.

The RNYC runs a junior and adult sailing program from a facility on the Club property. Trained instructors provide sailing lessons during the summer months utilizing a fleet of Lasers, Laser II and Optimists sailboats. Adult classes utilize a fully equipped 27 ft sailboat. The headquarters are in the Phillip J. Keeping Building adjacent to the Club House.

The Canadian Coast Guard staffs an Inshore Rescue Base, covering Conception Bay during the boating season. The Base is located on Club grounds and provides rescue services utilizing inflatable Fast Rescue Craft (FRC's) based at the Club's front wharf.

A wide variety of social activities are organized at RNYC throughout the year. These include traditional events such as the Sail Past, Race Week, New Members' Night, Power Boat Poker Run, Easter Seals Regatta and Christmas parties as well as special dinners and dances. Cruises to various locations inside and outside Conception Bay are also held during the boating season.

The Club continues to expand its infrastructure for the storage and maintenance of members' boats. A 50-ton travel lift is used for haul-out and launch and smaller boats are positioned using a hydraulic cradle trailer. A hydraulic lift is also available to step and unstep masts.

The marina can accommodate approximately 140 boats from 20 ft. up to 60 ft. in length. Slips have shore power and water and the main wharves are lighted. Diesel and gasoline are available at the fueling dock. The Club does not provide moorings, but space is open in the pond adjacent to the wharf area. Club members generally use the service wharf for loading and discharging of passengers and supplies. A launch way in the travel lift bay can be used for the launching of small boats and dinghies from trailers for our members.

Launch traditionally commences the last weekend in April, subject to ice and weather conditions while Haul-Out normally takes place throughout October.. During the boating season, cradles are stored for the members on club property located on the upper pond about one half mile from the Club. Trailers must be moved from club property at the member's expense. Stands may be stored on club property in the designated place and must be stored tidily and marked with the owner or boat name The Club provides security service through the use of security cameras operating on the grounds at all times. Cost for haul-out and launch is portioned on the basis of boat weight. Members who choose to leave their boat in the water are exempt from haul-out and launch charges but pay a winter berth charge based on the boat length, comparable to that paid for storage on RNYC property.

The Club has ample parking with parking along the channel and on the lower lot adjacent to the dock area is by permit only and is reserved for boat owners. Guest parking is in the upper lot adjacent to the front gate.

RNYC is an affiliated club of the Canadian Yachting Association (CYA) and all members are encouraged to support the CYA and the provincial sports governing body, the Newfoundland and Labrador Sailing Association.

The members of the Royal Newfoundland Yacht Club are justifiably proud of their facilities and welcome inquiries from boaters and all those who enjoy the relaxed atmosphere which exists at Canada's most easterly yacht club.

Further information about the ROYAL NEWFOUNDLAND YACHT CLUB, its facilities and fee structure can be obtained by calling the Club Manager at 834-8622 or 834-5151 during business hours. Please visit our web site at <http://www.rnyc.nf.ca> for a full description of services, history and many other interesting articles.

## SECTION 2

### MEMBERSHIP CATEGORIES

#### Introduction

This section of the Handbook summarizes the membership categories, which are more fully outlined in By-Law No. 1 of the Club's charter. Specific inquiries should be referred to the Club Manager or a member of the Executive for further clarification. Membership in RNYC is by application and must include two signatures of full members in good standing. After an advertised period of at least 5 days, the Executive reviews the application at its next meeting. If there are no objections, the application is accepted when all fees are paid.

#### CATEGORIES;

##### 1. Full Member

Any person over the age of 19 may apply for full membership. They will have voting, guest and credit privileges, and may hold office in the Club. Spouses (including co-habiting partners) and children under 24 are included under this category.

##### 2. Senior Member

Any persons aged 65 or over and who have been members for at least 10 years may apply for senior membership. Senior members have all the privileges of a full member.

##### 3. Life Member

The general membership may bestow life membership in the Club upon recommendation by the Executive and ratification by the members at a Semi Annual General Meeting. Life members do not pay membership fees and shall have all the privileges of a full member.

##### 4. Non-Resident Member

Any persons who permanently reside outside a 100 nautical mile radius of the Club may apply for this membership. While visiting the Club they have guest and credit privileges.

## MEMBERSHIP CATEGORIES (continued)

### 5. Honorary Member

Persons listed below who are not members of the Club listed in this section, are nonetheless honorary members on an annual basis. They shall not pay an annual membership fee and shall have guest and credit privileges. Boating members, irrespective of their honorary status, shall pay all membership fees.

Lieutenant Governor

Premier

Mayor of City of St. John's

Mayor of the Town of Conception Bay South

Commanding Officer of the RCMP

Commanding Officer of the RNC

Commanding Officer of HMCS Cabot

Senior Officer of the Canadian Armed Forces

Director General of the Department of Fisheries and Oceans Canada

Assistant Commissioner of Canadian Coast Guard

The Executive Committee, subject to ratification at an Annual General Meeting of the Membership, may recommend other persons for Honorary Membership.

### 6. Social Member

Any persons may apply for social membership who:

- Do not own, lease or operate a boat that is normally docked within the headlands of Conception Bay;
- Do not own, lease or have an equity interest in a boat docked at the Club.

Social members have credit and guest privileges and may apply to upgrade their membership to full at any time, conditional on payment of the balance of the annual fee for the new membership.

### 7. Dinghy Member

Any persons may apply for Dinghy Member who meets all the following criteria:

- owns and stores a dinghy on club property
- is under the age of 20
- has no club privileges

## Section 3

### Honour Roll

#### Background:

Over the years at RNYC there have been outstanding contributions made by members that should be recognized in some fashion. To this end the Honour Roll was established and a wooden plaque mounted in the club with the name and year of the nomination.

#### Criteria:

Nominations may be made based on a particular act or event in which the individual went beyond the call of duty and performed a service to another boater, or act of outstanding seamanship. The nomination may also be made for outstanding service to the Club over a period of years whether financial or by committing time and services.

#### Process:

In order for a nomination to be made, the nominator shall submit a written notice to the Secretary before the Executive meeting prior to a Semi Annual General Meeting of the club. The nomination shall be tabled at the Executive meeting and a motion to accept the nomination shall be made. The Executive shall vote at that time on this motion and if accepted, the nominator shall present it at the Semi Annual General Meeting for information purposes only. The name and year will then be engraved on the plaque.

## SECTION 4

### FLAGS, CRESTS, COLORS & TIE

#### FLAGS

The flag of the Royal Newfoundland Yacht Club is a blue ensign over-marked in the fly with a golden pitcher plant surrounded with the gold colored letters R.N.Y.C.

The burgee of the Royal Newfoundland Yacht Club is blue as in the blue ensign and on the lower half of the staff is a golden pitcher plant. A Canadian crown is on the upper half of the flag.

The Commodore's flag is blue as in the blue ensign, with a Canadian crown in the fly surrounded by ten golden maple leaves and in the staff is a golden pitcher plant.

The Past Commodore's flag is also blue as in the blue ensign. In the fly is a Canadian crown as well as two golden maple leaves and in the staff is a golden pitcher plant.

The Vice-Commodore's flag is red. In the fly, ten golden maple leaves surround a Canadian crown and in the staff is a golden pitcher plant.

The Rear Commodore's flag is white. In the fly, ten golden maple leaves surround a Canadian crown and in the staff is the golden pitcher plant.

#### CRESTS

The blazer crest of the Royal Newfoundland Yacht Club is a white circular life ring measuring 8 centimeters in diameter circled both inside and outside the ring with golden wire. On the ring, in blue letters trimmed with gold wire, is the inscription "Royal Newfoundland Yacht Club".

The ring is mounted on a blue background and in the center of the ring is a pitcher plant of golden wire surrounded with the golden wire letters "R.N.Y.C."

The hat crest of the Royal Newfoundland Yacht Club measures 3.5 centimeters and is otherwise identical in design to the blazer crest.

#### COLORS

The Club colors shall be blue and white.

#### TIE

The Club tie is of dark blue silk, with diagonal gold and red stripes. In the lower left corner is a golden single flower pitcher plant under which is the letters RNYC in gold and over which is a crown. Alternately, a plain blue tie with a single pitcher plant and crown.

## SECTION 5

### FEE STRUCTURE

#### General

The fees shall be as determined by the general membership from time to time at duly constituted meetings and shall consist of the following:

- Annual membership fee
- Any other fees established by the general membership.

The annual fee becomes payable on the 1<sup>st</sup> of January each year with members being billed in early January.. Any members who have not paid their total fees by the 30<sup>th</sup> of April in the said year, or have not made alternate arrangements, shall be notified that they have automatically ceased to be members.

All bills other than those for annual fees shall be paid as per the Credit Policy (see Section 6 – Credit Policy).

MEMBERSHIP FEES – see Appendix A for schedule of fees.

WHARF FEES – see Appendix B for schedule of fees.

MISCELLANEOUS FEES – see Appendix C.

All members who own or lease or otherwise have the use of a boat and who satisfy one of the following criteria shall pay boating fees:

- has a wharf space allocated to him/her at the club,
- uses the Club facilities for fuel or water
- keeps a dinghy on the Club property
- uses Club property for winter boat storage whether on land or in the water or avails himself/herself of regular Club haul-out or launch arrangements or facilities.

WINTER STORAGE – see Appendix C for schedule of fees.

A winter storage fee shall be assessed to all boat owners whether their boat is stored in the water (winter berth fee) or on the land on Club property. Associated with winter storage shall be a fee for security services as provided.

HARBOUR DUES – see Appendix C.

Each boat owner shall pay Harbour Dues. This is to pay for the water lot tax charged the club and member dues are based upon the rate that the Club is assessed.

CYA FEES – see Appendix C.

All members shall pay Canadian Yachting Association fees. Half is used to support the CYA organization and approximately one half of this fee is retained by the provincial sports governing body.(NLSA)

HAUL-OUT AND LAUNCH – see Appendix C.

The formula for this fee is based on the weight of boat to be lifted.

MINIMUM RESTAURANT AND BAR CHARGES – see Appendix A.

A minimum Restaurant and bar expenditure is set by the general membership for boating

FUEL PURCHASES – All fuel purchased from the club pumps will be charged to the members credit card within one week and processed immediately.

## SECTION 6

### CREDIT POLICY

Membership and all other fees are due on January 1 of the year in question and may be paid in full or over a prearranged bank withdrawal on an 8 month payment plan. If not paid by April 30 of that year, or above noted payment plan arranged, the member automatically ceases to be a member of the Club as of that date. Members who occupy berths at the Club must pay fees before January 31 in order to maintain their status as a wharf lessee.

The billing for membership will be mailed during the month of January based on the previous year's fee schedule with the provision that this is a preliminary billing only and the club's fee structure may be adjusted at the Club's Annual General Meeting held in March.

Members' accounts (other than membership fees outlined above) are due and payable in full upon receipt of the monthly statement, usually by the 10<sup>th</sup> of each month. Accounts not paid in full by the end of the month in which the statement of account is rendered, will be subjected to an interest charge of 2% per month (24% per annum).

Any member who has an account, which is in the "over 60 and under 90 day" category, shall receive written notice regarding the status of the account. This shall constitute the "First notice" and shall request that the member settle the account within 10 days.

Any member who has failed to respond to the first letter shall be sent a "Second Notice" requesting payment within 10 days. This notice will state that if the account is not settled within the prescribed period, Clubhouse and bar privileges will be suspended until the over-due amount is paid in full.

Over-due accounts that have reached "Second Notice" may be reported to the Executive immediately for appropriate action which may include referral to a collection agency.

Where a member has been given a "Second Notice" and has failed to comply, the member shall be given a "Third Notice". This notice shall request immediate payment of the over-due amount and trigger a review of the account at the next Executive meeting. During this review the Executive will reconsider the member's status and where expulsion appropriate, the member shall be advised forthwith.

The Executive may enter into special repayment arrangements with any member of the Club if it is satisfied (after considering all the facts of the case) that such an arrangement is in the best interest of the Club. Special arrangements shall be made only in exceptional circumstances and only after a written request by the member setting out the reasons why special arrangements are appropriate. Notwithstanding the above, no credit shall be extended to any member who is in the "over 90 day" category.

## SECTION 7

### OPERATION OF BOATS

The following is a list of policies and rules, which shall apply to the operation of boats in the pond and channel:

- 1) members are required to follow all government laws and regulations concerning the operation of their boats;
- 2) a reasonable and safe speed shall be observed in the channel so that hazards are minimal and unsafe backwash is eliminated;
- 3) no boat shall obstruct or impede access to the channel or any of its entrances;
- 4) use of sails only will not be permitted in the channel, except by dinghies with no other power source.

Notwithstanding that the Club may not have jurisdiction over the whole pond or channel, any member or child of a member, **or** a Junior Sailor who is not the son/daughter of a member, who operates a craft in the pond or channel in a manner considered hazardous to the other members may be written to by the Executive regarding the unsafe use of a boat. The Executive may whatever action it deems necessary and reasonable if the conduct persists.

As part of their training, Sailing School instructors must be made aware of the need to instruct students in the roles and responsibilities that the person in command of a dinghy or larger sail driven vessel has while in restricted waterways.

When large numbers of small sailing boats must transit the channel they should always stay to their starboard side of the channel as is required by COLREGS Rule 9(a).

When tacking cannot be avoided while transiting the channel the operator of a small dingy must realize they are in a crossing situation and must give way to larger vessels either sail or power.

To minimize potential danger every effort should be made to tow small dinghies in the channel in the upwind direction if possible, in order that a timely passage of the channel is made without excessive tacking. Dinghies should appreciate that a power boat while in the channel is operating at slow speed in a restricted area and thus is not as maneuverable and should be given a wide berth.

Members may be required to observe additional rules and regulations while engaged in Club sponsored races or specially sponsored boating events. In such instances, special rules or regulations will be made available to members prior to the event.

## SECTION 8

### HAUL OUT AND LAUNCH

Following is a list of policies and rules, which shall apply to the launch and haul out of boats on Club property and are subject to change where weather conditions dictate or mechanical failures occur:

- (1) All boat owners are responsible to be aware of the scheduled dates for commencement and completion of launch/haul out so they can plan their preparation work schedule accordingly, thus avoiding delays to the process.
- (2) The Club Manager's permission is required for launch/haul out at any time other than the scheduled period.
- (3) Boat owners must notify the Club of their approximate planned haul out date at least one week prior to scheduled start so that a space allocation plan can be prepared. To minimize delays members should check with the Club or Travel lift operator as to the approximate time when your boat will be lifted on the appointed day.
- (4) If launch/haul out is delayed for an unreasonable period the responsible boat owner may be subject to a fine as stipulated in Appendix "C". This includes no show of owner or if cradle repairs are necessary after boat has been lifted from the water thereby holding up reasonable progress.
- (5) Boat owners are required to sign a Use of Facilities and Services Agreement prior to lifting of their boats absolving the Club of liability. Likewise, they are required to provide proof of liability insurance on demand.
- (6) No boat will be lifted until all accounts in excess of 30 days are paid in full, or arrangements made.
- (7) Boat owners are expected to identify their own cradles at haul out time, keep them in good repair, and provide sufficient blocking as required to level cradle and facilitate lifting by the dolly if necessary. Also to facilitate the process owners should ensure they have sufficient help for the launch/haul out process. This will reduce delays and improve safety.
- (8) The area surrounding your boat must be kept clean, including removal of paint spills and debris at launch. If this is not complied with the Club will assume responsibility for this and the responsible boat owner will be billed accordingly.
- (9) If a boat owner does not intend to launch during the early phase of the launch process he/she must so inform the Manager and ensure that his/her boat is hauled out and stored in a location that will not interfere with the spring launch. If this is not done the Club has the right to move the boat when and where needed at the expense of the boat owner to accommodate the spring launch. The Fees for moving boats during launch are detailed in Appendix "C".

(10) Due to limited space, sailboat owners are required to remove spreaders on their mast while stored over the winter period. When possible mast racks should be used. Failure to remove spreaders will result in a fee as set out in Appendix C.

(11) Damage to another boat as a result of preparation work done on a member's boat is the responsibility of the offending member whether done by themselves or by a third party. The Club has no responsibility in such cases.

(12) All masts, cradles, trailers and boat stands must be clearly marked with the name of the boat owner or the boat name.

## SECTION 9

### WHARVES

The following is a list of policies and rules, which shall apply to use of wharves or conduct on them:

- (1) No person may tie to a wharf unless he is a registered lessee of a wharf space or without approval of the Manager. This does not apply to the service wharf.
- (2) A person who has contracted with the Club for the leasing of wharf space shall not be deemed to be the registered lessee of such space until he has paid all fees required by the Executive.
- (3) A person who is the registered lessee of wharf space shall not be permitted to make such space available to another person, nor transfer leasing privileges.
- (4) Wharf space, when vacated, shall revert to the Club and may only be released by the Executive.
- (5) The Executive shall, from time to time, determine the fees for wharf space.
- (6) The service wharf shall be used only for loading, unloading, taking on supplies, passengers, and water, and no boat shall remain tied up to the service wharf any longer than necessary, unless prior arrangements have been made. The service wharf is defined as that area 50 feet on either side of the Mast Crane
- (7) The fuelling dock shall be used for taking on fuel only. Posted safety rules must be adhered to while fueling.
- (8) All boaters are financially responsible for any damage they commit to a wharf or private property thereon.
- (9) All lessees of wharf space shall carry not less than **\$1,000,000** Protection and Indemnity coverage as part of their Yacht Insurance Policy. Proof must be shown up-on demand.
- (10) Every boat owner shall furnish to the Manager the name and rig of his boat.
- (11) Only boats registered in the club or boats of registered guests shall be eligible for service at the Club.
- (12) The owner of any boat registered with the Club shall not engage in any commercial activity utilizing the Club facilities. This includes charter boat operation of any kind.
- (13) The wharf space shall at all times remain the sole property of the club.
- (14) Reallocation of wharf space is done by written application to the Wharf Committee and will be considered on first come, first serve basis and will be dependent on the suitable docks available

(15) The Club has the right to allocate and reallocate space among lessees to ensure maximum utilization of available space, and recognizing special circumstances.

(16) The Club reserves the right to withdraw wharf privileges for just cause and return the balance of deposit, if any, to the account of the lessee. In the event that the lessee wishes to give up his wharf space, the Club will return the balance, if any, in the account.

(17) The club has the right to invoice the member's account any costs necessary to repair damage caused to the wharf by the lessee or his boat.

(18) The use of space shall be on a yearly basis. The year is defined as the boating season. If the space is unoccupied for the balance of any boating season, the lessee has one successive season in which to obtain another suitable craft to occupy this space to ensure status as a lessee. The Club reserves the right to reallocate the space during the intervening season. Full membership must be maintained to hold wharf space during this period.

(19) If lessee moves his/her boat out of the waters of Newfoundland, or sells said boat, the member may maintain a claim on the designated wharf space for a period of one year provided that:

- a. Written application is made to the Executive
- b. Full membership status is maintained.
- c. A fee of \$100 is paid to retain wharf space, commencing the first full season that the boat is away from Club.
- d. Reallocation of wharf space is done by written application to the Wharf Committee and will be considered on first come, first serve basis and will be dependent on the suitable docks available.

(20) All dock lines must be removed by Dec 15<sup>th</sup> or they will be cut to prevent ice damage to pilings.

(21) All boarding ramps should be properly stowed to permit unobstructed movement of other boaters on the main wharves.

(22) Carpet on wharves and pilings shall be removed at the end of each season to prevent damage to wharf planks and lifting of pilings by ice.

(23) Every effort should be made by all boat owners occupying wharf spaces to keep noise to a minimum. This includes loud parties, music and the tying off of halyards during windy weather.

(24) All garbage shall be placed in receptacles in designated areas of the grounds, and not left on the wharves.

(25) Members are to return wheelbarrows to parking area in front of the club or the west end of the two main wharves when they are finished with them.

(26) Skate boards or bicycles are not permitted on the wharves.

(27) No alterations may be made to any part of the wharf structure without written permission from the Club. Any such improvements made by a lessee become the property of the Club and may not be removed by the lessee.

28) Children under 10 must wear a life jacket when on the wharves.

29) Both south and north wharves have coded gates which should be kept closed at all times. The code is available at the Club office and should not be shared with non-members.

30) Mooring lines should not be tied to wheel guards and where possible to the mooring posts provided. If none is available, pass the line through the deck and around the large horizontal structural beam under the deck.

31) Winter storage for boats remaining in the water will be done giving priority for a berth to the boat that occupies the berth in the summer. That is, if a boat is in a berth during the summer and it remains in the water during the winter, it will be given first choice to remain in the same berth. They will also be assigned first priority for adjacent electrical outlets. The assignment of winter berths will be done by the Manager and will be assigned by written request. This notice should be received by Oct 15, or 2 weeks before the end of the boating season. Every consideration will be given to match type of boat with suitable berth.

31) Electrical guidelines:

1) For the protection of electrical equipment on your boat, a double pole surge protector should be used. Unless you are very sure of what you are doing, please have a competent electrician install it for you. Be sure it is a double pole unit so that the hot and the neutral are both protected.

2) It is VERY important to have a solid connection between the plug and the receptacle at both the wharf end and the boat end of your power cord. If the prongs on the plug are not perfectly clean you may be able to shine them with fine sand paper to restore the bare metal surfaces. These connectors should then be liberally covered with dielectric grease. The completed process should make a solid connection which will prevent movement and subsequently overheating that will lead to a fire. Replace any component that might prevent a good connection.

3) The correct male plug must be used when plugging into the shore power connection, i.e., do not try to put a 15 Amp plug into a 20 Amp outlet on the dock. Any outlet that fails if this happens will be repaired and charged to the boat owner.

4) Ensure that there is sufficient slack in the power cord feeding your boat. If stress is placed on the plugged ends it can result in the destruction of the connector and even a fire.

5) If the breaker trips, it will be because of a higher load and not because of a poor connection. In the case of a tripped breaker, if you attempt to reset it yourself, please ensure that the cover is secured properly.

## SECTION 10

### CLUB HOUSE

The following is a list of policies and rules, which shall apply to use of the clubhouse:

- (1) Except as herein otherwise provided, the Clubhouse shall be for use of members only.
- (2) The Executive may extend the privileges of the Clubhouse and premises to visitors on race days, dances and on other occasions and for such periods as the Executive may determine.
- (3) The Executive may, from time to time, determine the opening and closing hours of the Clubhouse.
- (4) Animals shall not be allowed in the clubhouse. Animals on leashes are permitted on the grounds, but owners must ensure droppings are cleaned up on both grounds and wharves.
- (5) Gambling shall not be permitted in the Clubhouse except on Casino nights or on such occasions as the Executive may approve.
- (6) If the clubhouse provides a section for children, the Executive, may from time to time, establish rules for conduct therein.
- (7) The washrooms shall be kept tidy and shall not be used for permanent or temporary storage of gear and clothing.
- (8) The privileges of the club shall be extended to any member of RNYC and any other recognized yacht club extending the same privileges to members of RNYC.
- (9) All guests are encouraged to sign the guest book.
- (10) All food and beverages consumed in the Clubhouse must be purchased in the Club.
- (11) Members must sign restaurant and bar bills after consuming their meal/drink or at the end of the event/day.
- (11) Any member of the Executive may govern, as occasion arises, conduct in the Clubhouse, and, in case of dispute, shall refer the matter to the Executive for a ruling.
- (12) Bathing suits or foul weather clothing shall not be permitted in the main lounge area of the clubhouse.
- (14) Use of telephones in the Clubhouse shall be governed by rules as set and posted by the Executive from time to time.

(15) A Club member must sponsor all private functions held at the Club. A sponsorship form must be submitted to the Manager before such a function may take place.

(16) A gratuity of 15% shall be applied to all bills for other than Club sponsored events.

(17) A member will be billed for his reservations for a social function at the club if the reservations are not cancelled prior to the day of the function.

## SECTION 11

### GROUNDS

The following is a list of policies and rules, which shall apply to the grounds:

(1) Parking shall be permitted only in areas designated by the Executive and each member shall be issued a parking permit.

(2) In no circumstances shall parking be permitted on roads or rights-of-way giving access to or from the Clubhouse.

(3) Full members are permitted to park only one vehicle in the lower lot and channel area at a time. Any additional vehicles should be parked in the upper lot so as to provide to as many members as possible access to parking adjacent to their boat.

(4) Guest parking is only permitted on the upper lot. Guest parking is not permitted past the Members only signs on the lower lot and channel area.

(5) Boat owners who plan to cruise for an overnight period or longer, are asked to park in the Upper parking area.

(6) Parking shall not be permitted to interfere with the boat ramp, gas pump area, or service wharf.

(7) The grounds shall be kept clean and tidy and any member responsible for causing debris or materials to lay about the premises shall be responsible for its immediate removal.

(8) Animals ON LEASHES are permitted on the grounds, but owners must ensure that droppings are cleaned up on both the grounds and/or wharves

(9) Cradles, trailers and other gear shall be removed from the grounds immediately after the annual haul out and launching at the expense of the members concerned.

(10) Dinghies and tenders shall not be left on the boat ramp.

(11) All rules published in bulletins or by other means regarding haul-out and launching shall be adhered to.

(12) All discarded oil must be placed in appropriate drum located in the refueling area. Do not leave containers or filters in this area.

(13) Large items of garbage shall not be left in garbage containers at the wharves but removed to the large 'dumpster' in the upper lot

(14) During Launch and Haul-out, members and guests must check with the Yard-Masters where parking is permitted on that day. If in question, car keys must be given to the Yard-Masters or left in the car. These requirements are necessary in order to ensure that parked cars do not impede the movement of boats on club grounds.

(15) Boat Repairs on Club property shall be subject to the following:

- (a) The owner of any boat hauled for repairs must provide a description of the repairs to be done and estimated time required, with sufficient notice for a decision to be made. The Club reserves the right to approve/refuse any work that it deems to be unsuitable for this facility.
- (b) Unless otherwise approved, all work must be done in the upper lot to minimize proximity of the work to other boats, vehicles or other property.
- (c) A waiver must be signed releasing the Club from any responsibility for damages that may be sustained to third party property as a result of the repairs.
- (d) The owner of the vessel to be repaired is responsible to ensure that any other property that could be effected by the repairs is properly protected from damage.

(16) Tanker trucks are not permitted on the Club property to fuel members' boats.

(17) Shrink wrap may not be left on club property, members must dispose of it away from the club themselves. Club dumpsters must not be used for the disposal of shrink-wrap. There will be fee charged to members who fail to comply with this requirement (See Appendix "C")

## SECTION 12

### POOL

Following is a list of policies and rules, which shall apply to the use of the pool area:

- (1) The pool shall be made ready and available each year at a suitable time.
- (2) All rules and regulations pertaining to the use of the pool shall be prominently displayed in the pool area and/or shall be circulated to the members through bulletins.
- (3) No glasses or bottles shall be permitted in the pool area.
- (4) A qualified lifeguard shall be on duty at the pool in accordance with regulations established by the Executive.
- (5) The pool attendant, being the life guard or some person acting in his/her absence, shall be required to ensure all persons entering the pool are members, or families of members, or the approved guests of members.
- (6) The Executive may require other specific rules to apply to the pool including admission fees for certain cases.
- (7) Animals are not permitted in the pool area.
- (8) All food and beverages consumed in the pool area must be purchased at the Club.

APPENDIX A

2012 SCHEDULE OF MEMBERSHIP FEES  
(Subject to Revision at the Spring 2012 Annual General Meeting)

MEMBERSHIP FEES

Membership Category	Annual
Full	\$1175.00
Non-Resident	\$ 83.00
Senior Full	\$587.50
Social Member	\$335.00
Dinghy Member	\$150.00

There will be an annual minimum charge at the kitchen and bar of \$400 per year for all Full Boating Members. This fee is reduced for Senior Boating Members to \$200.00 annually.

## APPENDIX B

### 2012 SCHEDULE OF WHARF & ELECTRIC FEES (Subject to Revision at the Spring 2012 Annual General Meeting)

#### WHARF FEES

Each wharf space in the Club has a number and has an individual cost associated with it, which is based on the following criteria:

1. Length of main dock utilized by the berth, either as an end-on space or side on berths along the main dock. In the case of the end of the main dock or tee an equivalent length will be assigned to this berth as if they were end-on space.
2. Optional Cat Walk assessed an additional charge based on feet of end-on main dock occupied.
3. Finger piers from the main dock will be assessed an additional charge based on feet of side-on space utilized.
4. Power charges on wharves, where available, are at a flat rate per berth, based upon the size of service. There are non-twist lock type plugs available for temporary use at no charge for those boats not having shore power connections.
5. Should it be necessary for the Club to relocate a member from his assigned dock for maintenance or any other valid reason, the Club will endeavor to make another suitable location available. The normal fee for that dock will be charged, provided the cost to the member does not exceed the rate paid for the permanent dock.

#### FEES

End-on of main dock	\$ 22.00/ft.
Side-on	\$ 11.00/ft.
End-on of main dock (Berth #'s 69-73)	\$ 30.00/ft
Side-on (Berth #'s 69-73)	\$ 15.00/ft.
Cat Walk	\$ 5.00/ft.

#### SUMMER ELECTRIC CHARGES

Charges are for use of Wharf electrical receptacles regardless of amount of power consumed.

15 Amps	\$97.00 (Minimum Charge where no hookup)
20 Amps	\$124.00
30 Amps	\$179.00
50 Amps	\$565
Temporary Dock – Members	\$10.00/night
Visitors	\$.75/ft. with \$25 min./night

## APPENDIX C

### 2012 MISCELLANEOUS FEES

(Subject to Revision at the Spring 2012 Annual General Meeting)

Wharf Repair Fund	\$200.00
Boating	\$0.35/sq. ft. (Length x Beam)
Harbour Dues	\$45.00/boat
CYA Fees	\$20.00/Member
Winter Storage – boat, afloat or ashore	\$0.35/sq. ft. (Length x Beam)
- security	\$75.00/boat To be discussed
Winter Dock Fees for non-wharf lessees	\$100.00
Storage Fees on Club property for Boating Members during boating season	\$10.00/day
Mast lift (per lift)	\$17
Pressure washer	\$25/hr
Cradle transport (both ways)	\$75
Storage/wharf fee for visiting boats	
- From May 1 to Oct. 31	\$ 25.00/day
- From Nov. 1 to April 30	\$10.00/day
Move boat to summer storage	\$150.00 Requiring travel lift \$100.00 Requiring tactor/trailer \$ 50.00 On owner's trailer
Move mast to summer storage	\$50/occurrence
Spreaders not removed	\$250
Move trailer	\$50
Move boat stands	\$50
Summer storage for boat stands	\$25

Clean up after launch	\$100.00
Shrink wrap disposal	\$100.00

**HAUL-OUT AND LAUNCH FEES FOR MEMBERS**

Weight of boat	Up to 10 tons	\$110/lift
	11-25 tons	\$165/lift
	more than 25 tons	\$192.50/lift

The time for one lift out is 1 hour. There will be an additional charge of \$100 for each additional hour the boat remains in slings.

If a member's boat is not ready at time of launch and is delaying the launch for other members, the Club maintains the right to move the boat and the member will be charged a fee of:

\$250.00	Move requires travel lift
\$150.00	Move requires tractor/trailer
\$100.00	Move done with boat on owners trailer

When a boat owner uses power during winter storage, whether in the water or on land, the charges are calculated as follows:

- 15 amp service = 1.0 units
- 20 amp service = 2.0 units
- 30 amp service = 3.0 units
- 50 amp service = 5.0 units

For the purpose of calculation of electrical service charges winter period shall be the period November-April inclusive and summer May-October inclusive. Fees are based on units/boat divided into total cost for power on docks.

When major work must be done on a boat on club property; owner must have the approval of the Club Manager. Boat owner is responsible for ensuring their contractor has WHSCC coverage and insurance.

All fees are subject to 13% HST