



Adult Learn-to-Sail Instructor – Sailing School 2017 Season

The Royal Newfoundland Yacht Club is accepting applications for an Adult Learn-to-Sail Instructor for the 2017 season. RNYC Sailing School runs a Sail Canada CANSail Junior Sailing Program, an Adult Learn-to-Sail Program, training sessions and regattas. The RNYC is located on Long Pond in Manuals, CBS, just minutes from St. John's.

The ideal candidate will have the following qualifications and skills:

- Extensive experience sailing keel boats
- Ability to single handle a 28 foot keel boat –sailing and docking
- Experience teaching adults
- Pleasure Craft Operators Certificate (Transport Canada)
- Marine Radio Certification (Canadian Power and Sail Squadron)
- Standard First Aid Course – (St. John Ambulance or Canadian Red Cross or equivalent - 2 day course)
- Ability to work on various weekday evenings and some weekends
- CANSail Instructor certificate an asset but not required

Duties include:

- Teaching a maximum of 5 adults to sail a keel boat
- Responding to program inquiries from emails, phone, voicemail and Facebook
- Act as ambassador of the sailing school by providing excellent customer service
- Responsible for training materials and lesson plans for both classroom and on the water training. Previous materials and reference books available.
- Delivery of a quality 12-hour program (over a few nights and/or weekend days).
- Assist in the marketing of the program
- Provide the sailing school Business Manager with required information such as announcements of courses for Facebook postings
- Ensuring safety of students and equipment is first priority at all times (includes ongoing inspections and maintenance as required – reporting deficiencies to Head Coach)
- Ensuring the school keel boat is kept clean and conducting basic equipment maintenance
- Ensuring the delivery of a fun, quality sailing and learning experience for all participants
- Conducting yourself in an energetic, professional and positive manner

- Other duties as required

NOTE: If you are a trained CANSail instructor there may also be an opportunity to work with the junior sailing program during the days and/or the evening training sessions.

Please submit your resume and cover letter asap to sailingschool@rnyca.org.

Note that interviews will be ongoing so do not hesitate. Only those chosen for an interview will be contacted. Thank you to all who apply.